



Heart Defects Society of Windsor and Essex County

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Registered Charity Number #89893 7818 RR0001

Board of Directors Meeting Minutes

MEETING DATE	August 28, 2014			
MEETING LOCATION	HDS Office, 1479 Tecumseh Rd E.			
MEETING CALLED BY	Darren Womack, President			
TIME CALLED TO ORDER	6:20pm			
DIRECTORS IN ATTENDANCE	X	Darren Womack, President	X	Warren Hayes, Vice President
	X	Tiffany Benoit, Treasurer	X	Stephanie Voakes, Secretary
	X	Beatrice Phelps, Social Events Director	X	Krista Holland, Office Manager
OTHERS IN ATTENDANCE	Glen and Melanie Dunn			

OPENING OF MEETING AND MOMENT OF SILENCE

RECURRING AGENDA TOPICS

TOPICS	COMMENTS/CHANGES	OUTCOME
Approval of Agenda	1. Add 4. - approval of The Beat	Movement to accept: Bea Seconded: Warren Passed: Unanimously
Approval of Minutes	1. Pooker Ride #13 – Bea to bring in wine kit, add wine bottles to make it a raffle prize	Movement to accept: Bea Seconded: Krista Passed: Unanimously

PRESIDENT’S REPORT – Darren Womack

DISCUSSION

1. Last few weeks have been securing last minute things for Pooker Ride
2. Tiffany and him need to sit down and take care of budget
3. We need to start getting more companies on board for our budget
4. Will be a lot of communication regarding Pooker Ride in coming weeks

TREASURER'S REPORT – Tiffany Benoit

DISCUSSION

1.

Movement to accept: N/A

Seconded: N/A

Passed: Unanimously

BUSINESS TO BE DISCUSSED

BUDGET REVIEW – Tiffany Benoit

DISCUSSION

1. No expenses yet this fiscal year except rent
2. No financials to approve
3. Everyone has a copy of the proposed budget
4. \$7,500 donation from Unifor for our fiscal 2015
5. Misc account- we had a few organizations that donated to us unexpectedly
6. Misc may fluctuate
7. Adjusting MTMF budget to \$12,500
8. Going to look into phone/internet for a cheaper price
9. Income \$35,818
10. Total expense \$40,718
11. Net loss \$4,900
12. Our fixed expenses have stayed the same since we've had the office
13. Even if we don't get any income, we have enough money to cover this year's budget
14. We will be stable for a 2 year time period
15. Motion to approve budget – Krista
16. Seconded - Warren
17. All in favor of proposed budget

SAVE THE DATES – Darren Womack

DISCUSSION

1. Fall Social - November 25, 2014
2. Pasta Dinner – February 13, 2015
3. Flag raising – February 6, 2015 @ noon
4. CHD week social - Feb 11
5. CHD week Mall – February 7 & 8
6. June event (walk and picnic combo) – June TBD, 2015
7. Would like to do a fundraising aspect – get so many pledges you get so many tickets
8. Pooker Ride - September 20, 2015

POOKER RIDE – Warren Hayes

DISCUSSION

1. Margarita mixer - \$200
2. Sunglasses and hat – \$125
3. RC Lamborghini -\$40
4. Liquor basket - \$100
5. Wine kit and wine - \$115

6. Motorcycle sculpture - \$100
7. ED Smith - \$80
8. 2 tickets to Red Wings and limo, date to be announce - \$500
9. Helmut - \$90
10. Shirts have been ordered and purchased
11. Austin and Jacob will have Warren's truck and come to office and grab prizes
12. Krista has 2 volunteers that can be used for 50/50 and raffle if needed
13. Sheet of paper printed ahead of time of poker hands
14. No contract from Teutonia, still unsure which hall we're getting
15. Krista and Stephanie in Leamington
16. Glen and Melanie have volunteered to help with the Pooker Ride (Teutonia club)
17. Leather King giving display model of outfit and helmet (pic of it to put on facebook to advertise)
18. 25 tables of 8 seats
19. Julie at CBG is donating 50/50 money and asks we pay the band from those proceeds

APPROVAL OF BORDER CITY BEAT – Open Discussion

DISCUSSION

1. Approved pending adding Save The Date changes

RESPONSIBILITIES		
PERSON RESPONSIBLE	ACTION ITEMS	TARGET DATE
• Darren	1. Work on budget with Tiff	1.
• Warren	1.	1.
• Tiffany	1. Budget with Darren	1.
• Stephanie V	1. Send out Minutes 2. Send out Agenda for next meeting	1. ASAP 2. ASAP
• Beatrice	1.	1.
• Krista	1.	1.
• Stephanie L	1.	1.

ADJOURNMENT – Darren Womack

NEXT MEETING	September 23, 2014 @ 6pm
MEETING END TIME	7:46pm