



Heart Defects Society of Windsor and Essex County

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Registered Charity Number #89893 7818 RR0001

Board of Directors Meeting Minutes

MEETING DATE	September 28, 2014			
MEETING LOCATION	HDS Office, 1479 Tecumseh Rd E.			
MEETING CALLED BY	Darren Womack, President			
TIME CALLED TO ORDER	12:06pm			
DIRECTORS IN ATTENDANCE	X	Darren Womack, President	X	Warren Hayes, Vice President
		Tiffany Benoit, Treasurer	X	Stephanie Voakes, Secretary
	X	Beatrice Phelps, Social Events Director	X	Krista Holland, Office Manager
OTHERS IN ATTENDANCE				

OPENING OF MEETING AND MOMENT OF SILENCE

RECURRING AGENDA TOPICS

TOPICS	COMMENTS/CHANGES	OUTCOME
Approval of Agenda	1.	Movement to accept: Bea Seconded: Warren Passed: Unanimously
Approval of Minutes	1.	Movement to accept: Bea Seconded: Krista Passed: Unanimously

PRESIDENT'S REPORT – Darren Womack

DISCUSSION

1. Thanks everyone for their hard work regarding the Pooker Ride
2. Going to get into the pros and cons later
3. Financially it was a success
4. Going to skip treasurers report
5. Would like to discuss what went wrong on the ride and how to improve
6. Going into our Fall lull

7. Need to think about some ideas about the Fall social event
8. MTMF's are coming in, some names we don't recognize which means we are growing

TREASURER'S REPORT – Tiffany Benoit

DISCUSSION

1. N/A

Movement to accept:

Seconded:

Passed: Unanimously

BUSINESS TO BE DISCUSSED

POOKER RIDE (post-mortem) – Warren Hayes

DISCUSSION

1. Tiffany made a summary of the financials
2. Registration and pledges brought in \$7,537, shirt sales - \$600, door dinner \$265, CBG's donation \$1460, cheques all sponsors - \$8,920, raffle – \$1,051, 50/50 - \$257
3. Total money brought in \$19,795
4. May be over \$20,000 once everything gets calculated
5. Sold 259 tickets
6. PROS AND CONS
7. Went smoothly overall
8. Liked the way we did the poker hand printout for the poker table
9. The volunteers we had this year were exceptional
10. All volunteers must be at the Unifor for set up at 8:30am
11. Lunch at CBG's went well.
12. Raffle prizes need to be displayed better at CBG's
13. Registration line went well in the morning
14. Bar service was bad at restaurants, suggested doing a reminder call a week ahead
15. Amherstburg was not bad service
16. Shoeless Joe's had an incident where they understaffed due to a death in family
17. We cannot get County riders out
18. Suggested switching up the ride to end at CBG's
19. Suggested start in the county and finish in the city
20. There were only 2 unclaimed door prizes
21. It looked bad that one person won so much
22. Bought too many shirts must re-assess the numbers
23. Want to look into another shirt supplier
24. Band played well at CBG's
25. Suggested having Austin play at the Pasta dinner
26. Must count prize tickets
27. Good to know what went over well as raffle prizes so we know what to aim for
28. We need to get a drum for tickets
29. We need to have things ready to go before summer
30. The video went well but would like to have something about CMPR speech
31. We need to thank people properly after the event
32. Would like to thank the tables personally at the event

33. 20 cent a pic to print from Walmart
34. Need more promotion in Spring/early Summer
35. Suggested having a “non-official” poster to send out at the beginning of summer
36. Need to have something for any kids that may show up (back up prize)
37. Ask parent what the kids name is to be called

FALL SOCIAL EVENT – Darren Womack

DISCUSSION

1. Look into Rose Bowl for an alternative since Bowlero isn’t open at the time we need
2. Tentatively Tuesday, November 25th (Must confirm date and time with alley)
3. Discuss the must have list: Bumpers and ramps, food to be ready when we arrive

CHD WEEK (early thoughts) – Darren Womack

DISCUSSION

1. Would like tickets to be ready for Fall Social Event
2. We keep the dinner ticket, person keeps the door prize stub and long ticket
3. For door prizes we are going to pull the prizes in order
4. We’re going to be tight
5. Suggested shrinking kids area
6. Book pasta dinner for Feb 13th
7. 325 adult and 100 kids tickets to be ordered 1-100 for kids, 101-425 adults
8. Look into Mall event for dates
9. Look into CHD bowling when we do Fall Social Event
10. Look into seeing if get a discount at Colasanti’s on the wrist band for a CHD social event

OTHER BUSINESS

NEXT STEPS TO TAKE AS AN ORGANIZATION – Open Discussion

DISCUSSION

1. N/A

RESPONSIBILITIES		
PERSON RESPONSIBLE	ACTION ITEMS	TARGET DATE
• Darren	1. Contact Rose Bowl for Fall social (don’t forget to go over must haves) 2. Look into mall for CHD week date promotion 3. Look into Colasanti’s for a possible CHD event	1. ASAP 2. Dec 1 st 3. ASAP
• Warren	1.	1.
• Tiffany	1.	1.
• Stephanie V	1. Send out Minutes 2. Send out Agenda for next meeting	1. ASAP 2. ASAP
• Beatrice	1.	1.
• Krista	1.	1.

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ADJOURNMENT – Darren Womack

NEXT MEETING	October 29 @ 6pm
MEETING END TIME	1:45pm