



Heart Defects Society of Windsor and Essex County

1479 Tecumseh Road East, Windsor, Ontario N8W 1C2

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Registered Charity Number #89893 7818 RR0001

Board of Directors Meeting Minutes

MEETING DATE	September 12, 2015			
MEETING LOCATION	HDS Office, 1479 Tecumseh Rd E.			
MEETING CALLED BY	Darren Womack, President			
TIME CALLED TO ORDER	11:13am			
DIRECTORS IN ATTENDANCE	X	Darren Womack, President	X	Warren Hayes, Vice President
	X	Tiffany Benoit, Treasurer	X	Stephanie Voakes, Secretary
		Beatrice Phelps, Director	X	Melissa Derikx, Director
	X	Krista Holland, Director		
OTHERS IN ATTENDANCE				

OPENING OF MEETING AND MOMENT OF SILENCE

RECURRING AGENDA TOPICS

TOPICS	COMMENTS/CHANGES	OUTCOME
Approval of Agenda	1. Postponing budget	Movement to accept: Warren Seconded: Krista Passed: Unanimously
Approval of Minutes	1.	Movement to accept: Krista Seconded: Tiffany Passed: Unanimously

PRESIDENT'S REPORT – Darren Womack

DISCUSSION

1. 8 days from Pooker ride
2. A few things left to take care of
3. Krista has been doing a good job hounding Darren to get things done
4. Gen has done a great job with prizes
5. There may be a couple of door prizes to add
6. The goal is to not worry about anything day of the ride
7. Must talk about Pasta dinner hall

TREASURER'S REPORT – Tiffany Benoit

DISCUSSION

1. Not much to report
2. \$700 in MTMF's this year with a maxed out one that just came in
3. Could be higher but people that have procedure coming up are maxed out
4. We're always off to a slow start regarding MTMF's
5. \$2,700 in Pooker expenses not including shirts
6. \$2,000 for Teutonia Club
7. \$1,300 for raffle
8. \$100 for casino
9. We should send new family a care package

Movement to accept: N/A

Seconded:

Passed: Unanimously

BUSINESS TO BE DISCUSSED

BYLAW APPROVAL – Darren Womack

DISCUSSION

1. We want to change the wording of the by-law but waited for the new board to come in to approve
2. Every director shall be at least eighteen (18) years of age. Every director shall be a current active member. Every director shall be an active member of the Corporation at least ten (10) days prior to the election. Pursuant to the Act, no persons with an undischarged bankruptcy shall be a director. Employees of Heart Defects Society are not eligible to be directors.
3. Motioned by Melissa to accept the new wording
4. Seconded by Krista
5. Approved by all

POOKER RIDE WRAP UP – Warren Hayes

DISCUSSION

1. Pre-reg is 1-4 at Players Club on Langlois
2. Bringing the shirts and waivers and rider packages
3. \$30 per person and \$100 in pledges get free tickets for rider and passenger
4. Cool Bus is packed with riders
5. On pledge form those on bus asked to put CB on top of waiver/postcard
6. Going to use envelope for cash instead of cash box
7. Just pull off door stub to separate and put in door stub box
8. Shirts are sold for \$15
9. Darren needs to call hall ahead of time with a number of guests
10. White table cloths this year
11. Morning of the event – Tiff getting coffee, water, no donuts
12. Meet at Average Joes for 8:30am
13. Dan and Adam will have Warren's truck
14. Raffle prizes are going in truck to CBG's
15. Door prizes will be in bins and Krista will take care of them
16. Tiff will have tickets for CBG's
17. Having the truck leave CBG's before the riders to get back to the hall for set up
18. Warren to call and confirm about tables for morning set up (4 tables and 3 chairs)

19. Look to see where to have group picture
20. There will be people at Unifor Hall to redirect to Average Joe's
21. 10:15am gather for the moment of silence and group pic
22. Drop off pre-reg tickets for Tiff
23. Ask Mel (on C OOL Bus) to take pics at every stop
24. Make sure to check for drink special at Annie Oakley's
25. Banners are on the C ool Bus and passengers will do stamp cards
26. Darren and Tiff will be following the ride (with a can of gas)
27. CGB's doing hamburger/hot dog lunch
28. There will be a band there
29. The truck needs to be at CBG's for 1:15 to set up prizes
30. Put the banners with the truck for CBG's
31. Teutonia Hall needs to be ready for 4:30pm
32. Steph, Krista and Melissa bring door prizes to Teutonia
33. Gen has girls to sell tickets at CBG's
34. Hall – Bea and Melanie – taking care of door prizes
35. Tiff – money count
36. Stephanie, Melissa, Krista – everything decorating and door
37. Other volunteers - Brad, Glen, Melanie, Craig and Paris
38. Steve and Rob for poker hands (Extra card is \$5, no limit on cards)
39. 50/50 – Paris Cormier and Austin
40. Raffle tickets – Craig Antaya and Glen Dunn
41. Brad Kirkpatrick – floater
42. Dinner tickets go to \$20 at the hall and entered if there is a second pull for door prizes
43. Gourmet tea basket – E.D. Smith
44. Two separate draws for tattoos
45. Krista print out master prize list for Tiff
46. Harley Davidson Bulova watch has been added

HALL FOR PASTA DINNER – Stephanie Voakes

DISCUSSION

1. Call halls 350-400 people we want a hall charity events pasta salad on a Friday during CHD week (Feb 7-14th) for Pasta and Sunday for Pooker Ride in September
2. Tables with red/blue cloth
3. Ask to bring in our own desserts
4. Make sure they know we are registered charity
5. Two events a year and want a common hall

OTHER BUSINESS

TOPIC – Presenter

DISCUSSION

1. N/A

RESPONSIBILITIES		
PERSON RESPONSIBLE	ACTION ITEMS	TARGET DATE
<ul style="list-style-type: none"> • Darren 	<ol style="list-style-type: none"> 1. Call Teutonia a couple days prior to ride for approx. number of guests 2. Bring gas can on ride 	<ol style="list-style-type: none"> 1. Sept. 17th 2. Sept. 20th
<ul style="list-style-type: none"> • Warren 	<ol style="list-style-type: none"> 1. 	<ol style="list-style-type: none"> 1.
<ul style="list-style-type: none"> • Tiffany 	<ol style="list-style-type: none"> 1. 	<ol style="list-style-type: none"> 1.
<ul style="list-style-type: none"> • Stephanie 	<ol style="list-style-type: none"> 1. Send out Minutes 2. Send out Agenda for next meeting 3. Call Halls 	<ol style="list-style-type: none"> 1. ASAP 2. ASAP 3. ASAP
<ul style="list-style-type: none"> • Beatrice 	<ol style="list-style-type: none"> 1. 	<ol style="list-style-type: none"> 1.
<ul style="list-style-type: none"> • Krista 	<ol style="list-style-type: none"> 1. 	<ol style="list-style-type: none"> 1.
<ul style="list-style-type: none"> • Melissa 	<ol style="list-style-type: none"> 1. 	<ol style="list-style-type: none"> 1.

ADJOURNMENT – Darren Womack

NEXT MEETING	Saturday, October 17 th @ 11am
MEETING END TIME	1:06pm